

# Minutes

## SARANAC - CLARKSVILLE, DISTRICT LIBRARY BOARD MEETING

The Meeting of the Saranac-Clarksville District Library Board was held on May 15, 2024 at the Clarksville Location

The meeting was called to order by President Becky Fitzpatrick at 6:30 pm.

Present: President Becky Fitzpatrick, Patricia Essig, Jackie Bowen, Jodi Bird, Randi Williams, Kim Brown, Interim Director

Absent: Leeah Flanagan

The Board welcomed Randi Williams to the Board as representative for the Village of Clarksville.

The motion to approve the Agenda adding under new business the subject of obtaining a Library Business Credit Card . Motion to approve agenda with addition made by Jackie Bowen, seconded by Patricia Essig, approved by roll call vote.

The motion to approve the minutes of the April Meeting was made by Jodi, seconded by Jackie approved by roll call vote.

Financial Report: The Financial report was reviewed. Motion to Approve Report made by Pat Essig, seconded by Randi, approved by roll call vote.

- CORRESPONDENCE: Board received correspondence by Letter. To be reviewed when opened.
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- PUBLIC COMMENT: NON

### REPORTS:

- Interim Director report was given and reviewed.
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BOARD TRAINING: Michael McGovern presented information regarding our current status with our investments. After presentation and discussion of options, the Board Authorized the realignment of our investments. Motion to Approve the realignment

made by Jackie , seconded by Pat, approved by roll call vote.

COMMITTEES: Personal Committee reported on their Zoom meeting with the candidates for the Replacement Director Position.

**Unfinished Business:**

Furniture for the new addition to Saranac was addressed. The Board was informed that at the latest meeting of the Saranac-Clarksville Area Friends of the Library that they were able to provide the funds necessary to purchase the tables and chairs for the new community room at the Saranac Location.

The position for the seat serving Berlin Township is still to be filled.

**NEW BUSINESS:**

Fines and Book Damage Policy was discussed and after accessing the information the decision was to table this until a new director was in place and could help construct a new policy. This item on the agenda was tabled until a future date.

Special Meeting dates and times were reviewed and the following Dates and Times were agreed upon:

Interview Candidate No. 1 on May 17, 2024 to start at 4:30 pm with a tour of the Clarksville Location, a tour of the Saranac Location, with a Board interview to start at 6pm.

Interview of Candidate No. 2 on May 23, 2024 to start at 4:30pm with a tour of the Clarksville Location, a tour of the Saranac Location, with a Board Interview to start at 6pm.

Motion to approve and agree on these dates and time made by Randi, seconded by Jodi, approved by roll call vote.

Carol Dawe spoke to the Board regarding the interview process for the replacement director.

Amending the Annual Budget: After a review of the financials on the addition to the Saranac Location, and the needed purchase of a new air conditioner the Board approved an increase of \$50,000.00 to the annual budget to cover these overages. Motion to approve made by Jackie, seconded by Jodi, approved by roll call vote.

The matter of obtaining a Credit Card in the Libraries name was discussed, this matter

will be investigated by Becky.

Motion to adjourn the meeting at 8:50pm, made by Jodi, seconded by Becky.

Respectfully submitted: Pat Essig-Secretary

The next board meeting will be held on June 19, 2024 at the Saranac Location.